PRESERVE NEW JERSEY HISTORIC PRESERVATION FUND

Applicant Workshop
February 5, 2020
The mission of the New Jersey Historic Trust is to advance historic preservation in New Jersey for the benefit of future generations through education, stewardship and financial investment programs that save our heritage and strengthen our communities.
BOARD OF TRUSTEES

- 12 Citizen Members
- 3 Ex-Officio Members, representing
  - Department of Community Affairs
  - Department of Environmental Protection
  - Treasury
STAFF OF THE HISTORIC TRUST

• Dorothy Guzzo, Executive Director
• Historic Preservation Specialists:
  • Glenn Ceponis
  • Erin Frederickson
  • Carrie Hogan (and Fiscal Officer)
  • Haley McAlpine
  • Sam Siegel
• Ashley Parker, Program Assistant
• Paula Lassiter, Secretary
<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
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<tbody>
<tr>
<td>April 23, 2020 4:00pm</td>
<td>Deadline for submission of applications, in Trust’s office by 4:00 pm</td>
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<tr>
<td>August 1, 2020</td>
<td>All resources must be listed or certified eligible for listing in the NJ or National Register</td>
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<tr>
<td>May – September 2020</td>
<td>Staff reviews applications and makes site visits, Evaluator’s Panel meets</td>
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<td>September 23, 2020</td>
<td>Historic Trust Board of Trustees votes on its recommendations</td>
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<tr>
<td>October 13, 2020</td>
<td>GSPT reviews NJHT Board recommendations and submits final recommendations for Legislature and Governor</td>
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<tr>
<td>January – March 2021</td>
<td>Enactment of appropriations bills making grant funds available *This date is an estimate for planning purposes only</td>
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2020 Grant Guidelines
NOTABLE FOR 2020

• Heritage Tourism Planning grants are available as their own separate grant application
• New Historic Site Management fundable activities
• Special Initiatives for 2020
  • 100th Anniversary of the 19th Amendment
  • 250th Anniversary of the American Revolution
• Multi-Phase Capital Funding Commitments
  • For projects with total budget of $2M or more
• Increasing the maximum award for Capital Grants to $750,000
  • was $500,000 previously
• Match Expended accepted for Capital Grants only (no match expended for HSM or Heritage Tourism Planning grants)
• Continuing our Online Application
• Start early!!
• Print or access the PDF or Word version FIRST and read it through carefully
• Type your answers in a word document OFFLINE and then copy/paste into online application
• Make an account for your Formsite application so that you can save and return later
• Familiarize yourself with the Attachments Checklist for your grant type
• Look at your Board Meeting Schedule now and plan accordingly to have the Governing Body Resolutions signed by the application deadline
ELIGIBLE APPLICANTS

• Agencies or entities of county government
• Agencies or entities of municipal government
• Agencies or entities of state government
• Nonprofit 501(c) organizations that are compliant with NJ Charitable Registration Laws
• Ownership of project property
  • HSM and Heritage Tourism Grants
    • Owner Assurance
  • Capital Grant
    • Owned in fee-simple by applicant
    • Lease with minimum of 15 years remaining OR signed owner authorization form
    • Owner Assurance – applicant must obtain written consent of the property owner
Eligible Properties

- Individually listed in the National or NJ Register of Historic Places
- Contributing resource in a historic district that is listed in the NJ or National Register (must provide Documentation from SHPO)
- Determined eligible for listing by the NJ Historic Preservation Office, must be listed or certified eligible for listing on the New Jersey Register or National Register by August 1, 2020
  - For Capital Applicants: Resources must be listed in the State Register before funds can be dispersed
CRITERIA FOR REVIEW

• Significance of the Resource
  • Is the property listed in NJ Register?
    • Must be listed or certified eligible for listing by August 1, 2020
  • Is property under threat of collapse, demolition, inappropriate use or development?

• Project Concept/Team
  • Is the scope of work clear, thorough and appropriate for resource?
  • Is the project team qualified?
  • Is the proposed budget realistic?
  • Is the schedule feasible?
CRITERIA FOR REVIEW

• Organizational Ability
  • Has the organization been a good steward to the property?
  • Does the organization have a long-term commitment to the preservation of the resource?
  • Are matching funds available?
  • Does the organization have a good fundraising record?

• Public Benefit
  • Does project represents innovative design, programming or reach new audiences?
  • Does project complement other State initiatives?
  • Is there community support?
  • Will funding make a difference in quality of project

• Other Considerations
  • Geographic distribution
• Strongly recommended to include an Archaeological Management Plan among proposed activities in application - to identify likely locations of archaeological resources on the property
• Any ground disturbance resulting from the capital exercise must consider archaeological impacts to the site
  • Include scope of work and budget in application
  • Qualified archaeologist should conduct the work
**Grant Types for 2020**

- Historic Site Management
  - $5,000 - $50,000
  - Trust provides 75% match
- Heritage Tourism Planning
  - $5,000 - $50,000
  - Trust provides 75% match
- Capital Level I
  - $5,000 - $150,000
  - Trust provides 60% match
- Capital Level II
  - $150,001 - $750,000
  - Trust provides 50% match
- Capital Multi-Phase
  - $500,000 - $750,000 per phase (must be at least two phases)
  - Trust provides 50% match
Historic Site Management - HSM
ELIGIBLE ACTIVITIES

- Non-construction activities related to planning for preservation or rehabilitation of a historic property
- Preservation plans and historic structure reports
- Feasibility studies
- Structural evaluations
- Archaeological studies and reports
- Preparation of nominations to the NJ Register of Historic Places
- Master plans, strategic plans
- Historic landscape plans
- See the Grant Guidelines for additional activities
New Eligible Activities

- Architectural surveys to identify historic properties
- Design guidelines
- Preparation or revision of local historic preservation ordinances
- Preservation components of municipal master plans
MATCHING FUNDS

- Historic Site Management grants provide a 3:1 funding match
- The Trust may provide up to 75% of project funding
- The applicant must demonstrate the ability to match 25% of the total project cost for which the grant is requested.
HSM REQUIREMENTS

- Owner consent signature is required, if applicant does not own or lease
- Work must be complete within two years after funds are appropriated
- Grantee should acknowledge funding assistance in published materials
- Submission of New Jersey Register of Historic Places nomination is strongly encouraged to be one of the project goals
• Corresponds with Evaluation Criteria
  1. Property Information & Historic Significance
  2. Project Concept and Team
  3. Project Budget
  4. Organizational Ability
  5. Public Access & Benefit
• Project Title and Summary
  • Brief description of project goals and impact
    • Refer to specific eligible planning activities
  • Project Budget
    • Grant request (no more than 75% of total project cost not to exceed $50,000)
    • Total project cost
HSM & HERITAGE TOURISM APPLICATIONS

• Applicant Information
  • Provide organization and project contact
  • One person familiar with the project and accessible
• All Non-profits Need
  • IRS letter to document tax-exempt status (Attachment A)
  • Current charitable registration number from Division of Consumer Affairs Charities Registration
• Governing Board Resolution
• Governments need resolution authorizing application and exact amount of matching funds
PROPERTY INFO & HISTORIC SIGNIFICANCE

- Property Information
  - Historic property name
  - Physical property address and map

- Historic Register Status
  - National and/or State Register
  - Individual or district
  - Certified eligible

- Historic Significance
  - Date built, architectural style, builder, how is it significant and why is it important to preserve.

- Use History
  - Historic use and current use

- Current Condition
  - Occupied or unoccupied
  - General condition
  - Any threat to the resource
PROJECT CONCEPT & TEAM

- Goals of the Project
  - Planning for what future activity?
  - Problems and needs of site that will be addressed
- List proposed consultants
  - Include resume and credentials (include with Attachment D)
- Time table and project status
- HSR and Preservation Plan Checklist
• No Match Expended

• Total Project Budget
  • Grant request
  • Minimum match requirement
  • Match required to complete the project

• Documenting Match in-Hand (Attachment E)
  • Non-profit: Account statements or funding commitment
  • County/Municipal: Governing Body Resolution committing specific matching funds
ORGANIZATIONAL ABILITY

• About your Organization
  • Staff, board, volunteers, mission
  • Operating budget (non-profits only)
  • Experience managing grants
  • Experience working with consultants
  • Cyclical Maintenance Plan
  • Climate change (building resiliency)

• Continuing Education/Professional Development
  • NJHT Best Practices workshops
  • NJ History and Historic Preservation Conference
  • HPO Historic Preservation Commission training
  • Continuing Education in Historic Preservation such as classes at Rutgers-Camden/M.A.R.C.H
  • Other professional credits
• Public Access
  • Regular open hours
  • Annual visitation
  • Entry fees

• Anticipated Community Benefit
  • Accessibility
  • Public interpretation
  • Increased visitation
  • Planning for future capital work

• Proposals may receive additional consideration if they participate in State Heritage Initiatives
  • Certified Local Governments
  • Scenic by-ways
  • Federal or state heritage trails
PUBLIC ACCESS & BENEFITS

• Special Initiatives for 2020
  
  • 100th Anniversary of the 19th Amendment
  
  • 250th Anniversary of the American Revolution
• Governing Body Resolution
  • Authorizes and designates a single person to sign applicant assurances

• Applicant Assurances
  • Signed by the authorized representative
  • Assures that matching funds are or will be available

• Owner Assurances
  • Signed by the property owner of each property included in the proposal
  • If applicant and owner are the same, sign only the Applicant Assurances
Heritage Tourism
ELIGIBLE ACTIVITIES

• Visitor-readiness assessment
• Visitor evaluation and/or development of performance evaluation measures
• Interpretive planning for one or multiple sites and/or development and enhancement of linkages between sites
• Design/fabrication of interpretive signage or literature
• Marketing plans or studies
• Design/fabrication of marketing materials
• Training and workshops that create, foster, or enhance linkages between sites
HERITAGE TOURISM APPLICATION

• Heritage Tourism Application is very similar to HSM. Some of the major differences are:

• Property Information and Historic Significance
  • At least one resource in the project must be listed or certified eligible for listing in the New Jersey or National Register of Historic Places either individually or as a contributing resource in a historic district
  • There are no ownership or lease requirements but you must submit the Owner Assurances demonstrating support for the project
  • Choose a “Reference Property” if your project is for more than one property (you will have a chance to identify all properties in the application but you must select only one “reference property”)

• Project Concept and Team
  • Is the project consistent with the New Jersey Heritage Tourism Master Plan?
  • Does it link to broader/regional heritage tourism initiatives?

• Public Access and Benefit
  • Is your site visitor ready?
  • If so, provide documentation with Attachment G
* Construction Activities
  - Preservation, restoration, rehabilitation, barrier free access, interpretive signage, project sign, etc.
  - Archaeology
  - Reconstruction (up to 20% of project budget)
  - New construction (e.g. visitor amenities, ADA compliance)

* Non-construction activities directly related to the Capital project
  - Consultant’s fees for planning, design, and construction administration
  - Construction documents, schematic designs, specifications, etc.
MATCHING FUNDS

- Match Provided by Applicant
  - Grants $150,000 or less – 60% / 40% match
  - Grants $150,001 to $750,000 – 50% / 50% match
  - Special state appropriations or monies derived from the Corporate Business Tax (CBT) are not eligible as match for non-profit organizations or County/Municipal governments
  - Federal & County grants are eligible as match

- Match Expended Limitation
  - Monies spent prior to April 23, 2018 do not qualify
  - Expended funds must be integral part of the grant project
  - No more than 25% of project can be complete at time of application
  - Documentation of Match Expended Required (Attachment E)
CAPITAL GRANT REQUIREMENTS

- Control of Property
  - Owned in Fee Simple
  - Minimum 15 years remaining from the date grant funds are appropriated (signed lease to be included in Attachment B)
  - Lease cannot be revoked “at will”
  - Signed Owner Authorization form in the absence of a long-term lease

- Project Timetable
  - A grant agreement must be in effect within 18 months from the date of appropriation
  - Capital work must begin within 2 years from date of appropriation

- Audit Requirements
All proposed work must meet the Secretary of the Interior’s Standards for Treatment of Historic Properties

• Reimbursement Conditions
  • Documentation of expenses
  • Project sign

• Preservation Easement
  • Must be recorded when a property owned by a non-profit organization receives a grant greater than $50,000
    • $50,001 - $100,000 – 15 years
    • $100,001 - $450,000 – 20 years
    • Over $450,000 – 30 years

• Permanent Sign or Plaque
  • Required if project receives $50,000 or more
CAPITAL APPLICATION

• Applicant Information:
  • Provide organization and project contact
  • One person familiar with the project and accessible

• All Non-profits need:
  • IRS letter to document tax-exempt status (Attachment A)
  • Current charitable registration number from Division of Consumer Affairs Charities Registration

• Governments need resolution authorizing application and exact amount of matching funds
• Project Title and Summary
  • Brief description of project goals and impact
    • Refer to specific eligible activities

• Project Budget Overview
  • Grant request
    • Level I: $5,000 to $150,000
    • Level II: $150,001 to $750,000
    • Multi-Phase: $500,000 to $750,000 per phase
  • Total Project Budget
FIVE APPLICATION SECTIONS

- Corresponds with Evaluation Criteria
  1. Property Information & Historic Significance
  2. Project Concept & Team
  3. Project Budget
  4. Organizational Ability
  5. Public Access & Benefit
PROPERTY INFO & HISTORIC SIGNIFICANCE

• Property Information
  • Historic property name
  • Physical property address and map

• Historic Register Status
  • National and/or State Register
  • Individual or district
  • Certified eligible

• Historic Significance
  • Date built, architectural style, builder, importance, etc.

• Use History
  • Historic use and current use

• Current Condition
  • Occupied or unoccupied
  • General condition
  • Any threat to the resource
• Project Overview
  • Stand alone project vs. part of a larger project
  • Multi-phase project

• Project Specifics
  • Interior/exterior
  • Treatment approach
  • Non-construction activities included

• Project Substantiation
  • Planning documents that substantiate proposed capital project
Scope Statement
- Current project status
- Proposals received and/or selected
- Proposed cost estimates
- Consultant resumes and credentials
- Project timetable
- Archaeological considerations
• Total Project Budget
  • Grant request
  • Minimum match requirement
  • Match required to complete the project

• Documenting Match in Hand
  • Non-profit: Account statements or funding commitment
  • County/Municipal: Governing Body Resolution committing specific matching funds

• Documenting Match-Expended
  • No more than 25% of total project cost
  • Work completed between April 23, 2018 and April 23, 2020 is eligible for reimbursement
  • Signed contracts, invoices, proof of payment, before and after photos
- Capital Budget Worksheet
  - Break out proposed costs by construction divisions
  - Link to CSI divisions included in application
  - Include Budget Worksheet (Attachment E)
  - Multi-phase applicants must complete worksheet for individual phases and overall project
ORGANIZATIONAL ABILITY

• About your Organization
  • Staff, board, volunteers, mission
  • Operating budget (non-profits only)
  • Experience managing grants
  • Experience working with consultants
  • Cyclical Maintenance Plan
  • Climate change (building resiliency)

• Continuing Education/Professional Development
  • NJHT Best Practices workshops
  • NJ History and Historic Preservation Conference
  • HPO Historic Preservation Commission training
  • Continuing Education in Historic Preservation classes at Rutgers-Camden/M.A.R.C.H
  • Other professional credits
PUBLIC ACCESS & BENEFIT

• Public Access
  • Regular open hours
  • Annual visitation
  • Entry fees

• Anticipated Community Benefit
  • Accessibility
  • Public interpretation
  • Increased visitation
  • Planning for future capital work

• Proposals may receive additional consideration if they participate in State Heritage Initiatives
  • Certified Local Governments
  • Scenic by-ways
  • Federal or state heritage trails
Special Initiatives for 2019

- 100th Anniversary of the 19th Amendment
- 250th Anniversary of the American Revolution
Applicant Assurances

- Governing Body Resolution
  - Authorizes and designates a single person to sign applicant assurances

- Applicant Assurances
  - Signed by the authorized representative
  - Assures that matching funds are or will be available

- Owner Assurances
  - Signed by the property owner of each property included in the proposal
  - If applicant and owner are the same, sign only the Applicant Assurances
• One USB drive with all required attachments must be submitted with each application
• USBs must contain a Table of Contents document listing all of the included documents
• USBs must be organized with folders labeled for each attachment type
• Only use Attachment A, B, C, etc. as folder title
• USBs should be either hand-delivered to the Trust’s Office or sent by mail
• Must be received by 4:00 pm on April 23, 2020
• Must be included on every USB
• Should list every document included with your application
• Should be organized by Attachment Type
**ATTACHMENT A**

- IRS 501(c) Determination Letter
  - Required for non-profit organizations
  - Not required for municipal entities

- Applicant Assurances
  - Required for **all** applicants

- Governing Board Resolution
  - Required for **all** applicants
  - Should be printed and signed, then scanned and uploaded to the USB

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**Authorization by Applicant’s Governing Body/Board**
(required)

<table>
<thead>
<tr>
<th>Item</th>
<th>Details</th>
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<tr>
<td>Name</td>
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<tr>
<td>Chair</td>
<td>____________</td>
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<tr>
<td>Mayor</td>
<td>____________</td>
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<td>Absent</td>
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Approved on this date: ____________

(Signature of Board Chair, Mayor, or Fiscal Officer)

Typed Name and Title: ____________

Attested: ____________

(Signature of Municipal or County Clerk or Board Secretary)

Name & Title: ____________
• Owner Assurances
  • Must be included on the USB for any properties not owned by the applicant or co-applicant
  • If the application is for a register nomination for a historic district, consent is required from the Mayor of the municipalities within the district, not every property owner

• Lease Agreement
  • For capital projects, applicants who do not own the resource must provide a copy of their long-term (15 years or more) lease agreement
  • In the absence of a long-term lease, the applicant must submit a signed Owner Authorization form certifying that the owner of the property will be a joint signatory to the grant
• Historic Designation Documentation
  • If you are listed in the National or State register, provide a copy of the most recent nomination form
  • If you have been certified eligible for listing, provide a copy of your letter of eligibility from the State Historic Preservation Office
  • All properties must either be listed or be certified eligible for listing in the National Register by August 1, 2020
  • For capital projects, the resource must be listed in the State register before any funds can be dispersed
• Scope Statement (Preliminary Scope of Work, RFP, Proposals Received and/or selected):
  • Scope of Work should identify the problem, the proposed activities, timetable and costs/fees associated with the project

• If you have received proposals and/or selected a project team include the resumes/credentials of the consultant team. Resumes should:
  • Demonstrate proficiency in historic preservation and compliance with Secretary of Interior's Standards
  • Provide relevant examples of past historic preservation work

• Applications without named consultants should outline required experience

• Proposed fees and cost estimates
• HSR & Preservation Plan Checklist to guide planning documents

• For Heritage Tourism:
  • Heritage Tourism regional plan or initiative your proposed project may be a part of
• Scope Statement
  • Preliminary Scope of Work, RFP, Proposals
  Received and/or selected

• If you have received proposals and/or selected a project team include the resumes/credentials of the consultant team. Resumes should:
  • Demonstrate proficiency in historic preservation and compliance with Secretary of Interior’s Standards
  • Provide relevant examples of past historic preservation work

• Applications without named consultants should outline required experience

• Proposed fees and cost estimates for this grant
  • Multi-phase Applicants must include cost estimates for the first phase AND all subsequent phases

• Planning documents that substantiate the proposed work (HSR, Preservation Plan, etc.).
• Documentation of Match In-Hand
  • Non-profit organizations must provide account statements or letters of funding commitment showing the amount of available funds
    • Redact any sensitive information, as NJHT files are publicly accessible
  • County or municipal government applicants must provide a governing body resolution committing specific matching funds
ATTACHMENT E – CAPITAL

- Documentation of Match In-Hand
  - Non-profit organizations must provide account statements or letters of funding commitment showing the amount of available funds
  - County or municipal government applicants must provide a governing body resolution committing specific matching funds

- Documentation of Match Expended and Work Completed
  - Signed contracts, invoices, proof of payment, before and after photos, SHPO authorization for the work

- Capital Budget Worksheet
  - Showing project costs broken out by construction division

- Multi-phase applicants must submit the Capital Multi-phase Budget Worksheet providing the budget for the entire project, as well as the budget for each proposed phase
• Cyclical Maintenance Plan
• Resumes/credentials of the Project Manager and/or Project Team
• Organization’s current year-to-date balance sheet showing income and expenses to date and past year’s summary balance sheet showing income and expenses (required for non-profit applicants only)
• Letters of Support
  • Should demonstrate support for the organization, resource, and/or proposed project
  • Should come from individuals/groups who support your resource AND from legislators
• Documentation of Community Support
  • Press releases, news articles, event flyers, programming, etc.
• For Heritage Tourism:
  • Provide documentation of visitor-readiness
ATTACHMENT H

• Photographs and Photo Identification Sheet
  • All photos should be labeled and identified on a photo identification sheet
  • Include photos showing each elevation of the resource (for HSM and Capital applications)
    • Include photos that show resource as a whole
    • Over-all shots that show main elevations and give an impression of the resource
  • Include photos that demonstrate need
    • Detail shots showing areas of proposed work

• Any miscellaneous Documents
  • Any documents you may want to include that don’t fit in under the other headings
  • Make sure you label these in the USB Table of Contents to ensure they will be reviewed
GENERAL QUESTIONS

• Program Officers:
  • Glenn Ceponis (609) 777-1204
  • Erin Frederickson (609) 292-7157
  • Haley McAlpine (609) 984-5461
  • Sam Siegel (609) 984-7071

• Fiscal Officer:
  • Carrie Hogan (609) 984-0391

Visit our website: www.njht.org
Email: njht@dca.gov
Archaeology
CRAFTSMAN FARMS:
A TRENCH, A POT AND A ROOF
ARCHAEOLOGICAL REQUIREMENTS: SUMMARY

• Archaeology is not an "add-on": it’s an important part of Trust Programs
• Ground disturbance? Think Archaeology! Historic Site? Think Archaeology!
• Archaeology is a grant-fundable activity
• Benefits of Archaeology
  • Learn more about your property: exciting and fun!
  • Protect significant resources
  • Avoid last-minute problems
  • Enhance your interpretive programming and displays
• Increase visibility of your site through publicity and programs around archaeology
• Incorporate archaeology early and fully into your planning process: Create an Archaeological Site Management Plan

• Phases of work
  - Archaeological Site Management Plan (for whole property): What’s the big picture?
  - Initial Survey of Area of Potential Effect (APE) of Proposed project: research and field testing (usually called a Phase I survey). What have we got here that might be significant?
  - Decision point:
    can determine that Phase I information is adequate to determine significance of archaeological resources: modify plans in order to avoid resources or minimize adverse effects /impacts
    or
    undertake a more detailed (Phase II) investigation geared both to recordation and protection of archaeological resources
  then
  Determine need for final data recovery of all affected archaeological resources, and for any final actions such as archaeological monitoring of construction.
  - Protocols for unanticipated discovery during construction
  - Human burial provisions

Don’t forget:
• Projects are not complete until all reports have been submitted and reviewed and approved by the Trust and the NJ State Historic Preservation Office. Must meet SHPO standards.
• Artifacts and Records. A specific plan for the long-term curation of artifacts and records is needed, including identification of repository. New Jersey State Museum is a resource
Earlier occupation not related to the building
Earlier phases of the building
Construction date
Construction methods
Grade levels
Removals and additions
Landscaping and surface treatments
Material culture
Disposal practices
TWO EXAMPLES OF COMPLEX HOUSE HISTORIES

HISTORY OF THE HOUSE

PERIOD I
Circa 1760
ONE ROOM PLAN
CLAYSTONE GABLE & PLANK FRAME
CONSTRUCTION, FALL DOOR JAMBS
ORIENTATION SOUTH

PERIOD II
Circa 1800
EXTRAVAGANT TWO STORY SIDE HALL PLAN
FRAME HOUSE MOVED ADJACENT

PERIOD III
Circa 1840-70
ROOF OF ORIGINAL HOUSE RAISED TO
FULL TWO STORY ORIGIONAL FRONT WINDOWS ENLARGED
TRIM UNDAMON

PERIOD IV
Circa 1860
ORIENTATION OF BUILDING REVERSED
IT NOW FACES COUNTY ROAD 2
SHED (NOW REMOVED) WITH CELLAR
ADDED ON NEW REAR SIDE

PERIOD V
Circa 1870
REAR SHED REMOVED, REPLACED BY A
TWO STORY KITCHEN ADDITION
EXTERIOR TRIM AND DOORS UNIFIED
THROUGHOUT

PERIOD VI
Circa 1890
"NATIONAL KITCHEN" AND DINING AREA FOR
MIGRANT HELP ADDED TO REAR OF
MAIN KITCHEN

PERIOD VII
Circa 1900
TWO STORY BEDROOM GABLE WING
ADDED TO FRONT
HALF BAY WINDOW ADDED TO FRONT (NOT VISIBLE HERE)

SCALE: 1" = 50' 30"
ALL PORTALS DELETED FOR CLARITY

HISTORY OF THE HOUSE

PERIOD I
Circa 1760
DOUBLE CELL HALF-PLANK PLAN
WITH SPLIT LEVEL, TWO-ROOM SHED OR KITCHEN

PERIOD II
Circa 1800
BUILDING JOINS TO
PERIOD I STRUCTURE
ORIGINALLY FURNISHED
WITH DOORWAYS
FRONT AND BACK
DOORS REMOVED
SOUTH FACING WALL
MOVED FROM NORTHEAST
SCHEDULED, AND REAR ON
SOUTHEAST EAVES, THEN
MOVED FROM ANOTHER SITE

PERIOD III
Circa 1840
AFTER THE TWO BUILDINGS
WHERE THE BUILDING KITCHEN
ON HOMES OF BUILDERS
WAS RELOCATED TO
REAR OF SCHEDULE, FRONT
DOORS REMOVED TO A
NEW CONSTRUCTION
CREATING A SIMPLY SYMMETRICAL,
UNLABELED PLAN AND FRONT
FRAMES

PERIOD IV
Circa 1860
ONE STORY KITCHEN WING ADDED TO REAR OF
ORIGINAL HOUSE

PERIOD V
Circa 1870
SECOND ONE STORY SERVICE
WING ADDED TO REAR OF
HOMESTEAD KITCHEN
CHIMNEY STACK
DEMOELISHED
NOAH HUNT HOUSE, MERCER COUNTY, NJ: CONSTRUCTION SEQUENCE
BREARLEY HOUSE, MERCER COUNTY, NJ: ARCHAEOLOGICAL DATA

Late 17\textsuperscript{th} Cent. cellar

Pre-1761 feature

Standing 1761 Brick House

C.1725 house foundations

Early 19\textsuperscript{th} century kitchen foundation

19\textsuperscript{th} century addition
An Archaeological Management Plan for Feltville Deserted Village: a County-owned Historic Site in Union County:
• Summary of Conclusions and Recommendations
• Acknowledgements
• Why Archaeology?
• Archaeological Research at Feltville/Glenside Park 1975-2018: What have we learned
• Archaeological Sensitivity: The Location and Value of Archaeological Resources
• Archaeology at Feltville/Glenside Park: A Framework for the Future

Prepared by BurrowIntoHistory LLC
Ian Burrow, Ph.D., RPA
February 26, 2019, Final Revision July 12, 2019
This Map is intended to be used in all Project Planning for Feltville/Glenside Park. See Protocol For Addressing Impacts To Archaeological Resources At Feltville/Glenside Park.

For more information contact:
4. All archaeological research at Feltville/Glenside Park will be carried out under approved scopes of work which will include provision for analysis, technical reporting and artifact and records curation. All work will be subject to project authorization procedures under the provisions of the New Jersey Register of Historic places Act (at NJSA 13:1B-15.131).

8. All research will be designed to achieve its objectives with the least possible impact on archaeological resources.

10. Archaeological work will be under the direction of an archaeologist who is on the Register of Professional Archaeologists or who meets the Secretary of the Interior’s Professional Qualifications Standards for Archaeology

11. The County will implement a protocol to ensure that all ground disturbing operations that are planned within the “Feltville/Glenside Park Archaeological Zone” (the area covered by the Strategic Plan for the Deserted Village of Feltville/Glenside Park, Berkeley Heights Township, Watchung Reservation, Union County New Jersey (2019) are subjected to a review procedure which ensures that archaeological resources are either avoided or documented to accepted standards are part of the operations
Archaeology And Archaeological Site Survey

Overview

What is Archaeology?
Archaeology is the study of past ways of life through analysis of surviving physical remains. The science of archaeology comprises theory and methods. Theories include those about man and culture; how remains of past human behavior are structured in or on the ground (or underwater) and how they can be interpreted. Methods are the means by which remains are identified, recovered, and analyzed to extract information and interpret it. Among those methods is archaeological survey which consists of a three phase approach to locate (Phase I), evaluate (Phase II), and treat (Phase III) significant archaeological resources or sites.

• Guidelines for Phase I Archaeological Investigations: Identification of Archaeological Resources,
• Guidelines for Preparing Cultural Resources Management Archaeological Reports Submitted to the Historic Preservation Office.

https://www.nj.gov/dep/hpo/1identify/survarkeo.htm
According to U.S. Secretary of the Interior’s Professional Qualifications Standards for Archaeology (36CFR Part 61):

The **minimum professional qualifications** in archeology are

• a graduate degree in archeology, anthropology, or closely related field plus:

• At least one year of full-time professional experience or equivalent specialized training in archeological research, administration or management;

• At least four months of supervised field and analytic experience in general North American archeology, and

• Demonstrated ability to carry research to completion.

In addition to these minimum qualifications, a professional in prehistoric archeology shall have at least one year of full-time professional experience at a supervisory level in the study of archeological resources of the prehistoric period.

A professional in historic archeology shall have at least one year of full-time professional experience at a supervisory level in the study of archeological resources of the historic period.
RESOURCES FOR FINDING QUALIFIED CONSULTANTS:

https://rpanet.org

- Code of Ethics and Research Standards
- Disciplinary Procedures: only archaeological organization in U.S. to have these
- Qualifications for Registration include both academic and practical
- About 3500 Registrants Nationwide
- Awards Program
- Searchable database of Registrants

https://acra-crm.org/

- Trade Association of Cultural Resource Management Companies
- Code of Ethics
- Advocacy for Historic Preservation and Responsible CRM Practice
- Annual Conference and Awards Program for Best Practices
- Searchable database of member firms
END PRODUCTS

- TECHNICAL REPORTS
- DISPLAY AND INTERPRETATION OF DISCOVERIES
- POPULAR PUBLICATIONS (BROCHURES, BOOKLETS, BOOKS, POSTERS)
- PRESENTATIONS AND SITE TOURS
- VIDEOS AND SOCIAL MEDIA
- ON-SITE EXHIBITS AND LANDSCAPE TREATMENTS
- ARTIFACTS AND RECORDS CURATED
“Goodies”
EDUCATIONAL OUTREACH: 8TH GRADE PROJECT, BREARLEY HOUSE
Thank you for joining us today – we look forward to working with you!